

# MID-AMERICA PRECISION PRODUCTS, LLC

## Employment Application Form

PLEASE PRINT ALL INFORMATION REQUESTED  
EXCEPT SIGNATURE

APPLICANTS MAY BE TESTED FOR ILLEGAL DRUGS

PLEASE COMPLETE PAGES 1-6

DATE \_\_\_\_\_

Name \_\_\_\_\_  

Last
First
Middle
Maiden

Present address \_\_\_\_\_  

Number
Street
City
State
Zip

How long \_\_\_\_\_ Social Security No. \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Telephone - Day ( ) \_\_\_\_\_ Telephone - Evening( ) \_\_\_\_\_

Are you at least 18 years of age? Yes/No \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Position applied for (1) \_\_\_\_\_  
(Be specific) Are you authorized to work in this country?  
 Yes \_\_\_\_\_ No \_\_\_\_\_

and salary desired (2) \_\_\_\_\_  
(Be specific) Are you willing to work any scheduled shift,  
 including evenings, weekends and holidays?  
 Yes \_\_\_\_\_ No \_\_\_\_\_

Employment desired:     FULL-TIME ONLY     PART-TIME ONLY     FULL OR PART-TIME

When would you be available to begin employment if selected? \_\_\_\_\_

Walk-in or Referred by: \_\_\_\_\_

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION (Complete mailing address)	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE
High School				
College				
Bus. or Trade School				
Professional School				

**HAVE YOU EVER BEEN CONVICTED OF A FELONY CRIME?**       No       Yes

**IF YES, EXPLAIN:**

1. Number of felony conviction(s): \_\_\_\_\_

2. Nature of offense(s) leading to conviction(s): \_\_\_\_\_

3. How recently such offense(s) was/were committed: \_\_\_\_\_

4. Sentence(s) imposed: \_\_\_\_\_

5. Type(s) of rehabilitation: \_\_\_\_\_



## WORK EXPERIENCE

Please list your work experience for the past ten years beginning with your MOST RECENT job held.  
If you were self-employed, give firm name. Attach additional sheets if necessary.

<b>Name of Employer:</b> <b>Address:</b> <b>City/State/Zip:</b> <b>Phone number:</b> _____ <b>Your last job title:</b> _____	<b>Name of last supervisor</b>  <b>May we contact?</b> YES or NO	<b>Employment Dates -</b> <b>From:</b> <b>To:</b>  <b>Pay or Salary -</b> <b>Start:</b> <b>Final:</b>
<b>Reason for leaving (Be specific)</b>		
<b>List the jobs you held, duties performed, skills used or learned, advancements or promotions at this company.</b>		

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**APPLICANT ACKNOWLEDGMENT OF TERMS AND CONDITIONS OF APPLICATION**

**IT IS VERY IMPORTANT THAT YOU READ THIS SECTION CAREFULLY, AND THAT YOU FULLY UNDERSTAND IT BEFORE YOU SIGN IT. THIS SECTION AFFECTS YOUR LEGAL RIGHTS. IF YOU HAVE ANY QUESTIONS, PLEASE ASK A MID-AMERICA PRECISION PRODUCTS REPRESENTATIVE BEFORE YOU SIGN THIS APPLICATION.**

In exchange for Mid-America Precision Products' consideration of this employment application:

1. I assure that all information I have supplied in this application and any other form, oral or written, is true and accurate, and I agree that any misstated, misleading, incomplete, or false information is grounds for rejection of this application form, refusal to hire, withdrawal of an offer of employment, or immediate discharge without recourse, whenever and however discovered. I make this assurance because I understand that you will rely on my statements to you in making your decision whether to hire me.

2. I understand and agree that Mid-America Precision Products, any agent acting on their behalf, as well as any other person responding to a reference request pursuant to this application, can and will seek and/or disclose any and all information about me which said corporation, agent, or person may have. I specifically authorize said disclosure and agree to hold all such corporations, agents, or persons harmless for same. That is, I will not file a lawsuit, claim, or charge against them for such disclosure. Nor will I threaten same or otherwise seek any kind of compensation for such disclosure.

3. I understand and agree with the fact that Mid-America Precision Products maintains a drug-free workplace, that maintenance of same is essential to the safety of the workplace and employees, and that I may be required to undergo a post-offer medical examination, designed to ascertain my suitability for employment and/or the job(s) for which I am being considered. I also understand and agree that I will be subject to such testing during the course of my employment, and I specifically agree not to oppose in any fashion such pre-hire or post-hire testing. I understand that, subject to applicable law, Mid-America Precision Products shall be the sole judge of the acceptability of any test results. I also acknowledge that I have been advised that Mid-America Precision Products is an Equal Opportunity Employer, that Mid-America Precision Products does not discriminate against persons who are physically or mentally handicapped, and that Mid-America Precision Products administers its employment policies in a nondiscriminatory manner.

The following four provisions are to be read out loud by the applicant in the presence of the witness who is countersigning this application below:

4. I understand and agree that, if hired, my employment will be at will, and that I or Mid-America Precision Products can terminate this employment relationship at any time, with or without notice, for any reason, good or bad, without recourse by either of us. I also understand that no one at Mid-America Precision Products, or any Mid-America Precision Products client, has authority to alter any of the terms and conditions of this application or Mid-America Precision Products' employment policies, except Mid-America Precision Products' President, and then only in writing signed by the President. This paragraph means exactly what it says:  
\_\_\_\_\_ [applicant initials].

5. I specifically authorize Mid-America Precision Products to investigate my background, including any and all references, available criminal and other judicial records, and my credit record, where applicable to the position for which I am applying and consistent with applicable law. I understand that Mid-America Precision Products will notify me if and when a credit record investigation is performed, and the sources investigated. I authorize Mid-America Precision Products to use all legal means at its disposal to assess my suitability for employment.

6. I understand and agree that work schedules and requirements vary and can be unpredictable, and that, while Mid-America Precision Products will make reasonable efforts to accommodate work schedules and employee availability, I may be required to work overtime, weekends, different shifts, or other arrangements. I consent to these requirements as necessary and legitimate conditions of employment.

7. I have read and understood everything on this application.

\_\_\_\_\_  
Applicant Printed Name                      Date                      Applicant Signature                      Date

This Company is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age or disability. We assure you that your opportunity for employment with this Company depends solely on your qualifications. Thank you for completing this application form and for your interest in our business.

**TO BE COMPLETED BY EMPLOYER**

**Date of employment** \_\_\_\_\_ **Job title** \_\_\_\_\_ **Dept.** \_\_\_\_\_  
**Location** \_\_\_\_\_ **Rate of pay** \_\_\_\_\_  **Full-time**  **Part-time**  **Contract**  
**Drug test confirmation number** \_\_\_\_\_  
**Name of person verifying information** \_\_\_\_\_  
**Name of person authorizing contract/employment** \_\_\_\_\_

**APPLICANT INFORMATION FORM**

Mid-America Precision Products Products, LLC, is an Equal Opportunity/Affirmative Action Employer. We request that you voluntarily provide the following information, which will be used to study recruitment and employment patterns and to provide, as requested, statistical data to certain Federal compliance agencies. This information WILL NOT be used in the employment process, and failure to provide the information WILL NOT jeopardize your opportunity for employment with Mid-America Precision Products, LLC.

**SEX:**             Male                     Female

**RACE/ETHNIC:**    White     Hispanic                     Black  
  
                                  Asian/Pacific Islander     American Indian/Alaskan Native

**DISABLED INDIVIDUAL:**     Yes                             NO

**VETERAN STATUS:**     None     Vietnam Veteran     Disabled Veteran

Eligible Veteran (*an Eligible Veteran is a person who has served on active duty during a war or in a campaign or expedition for which a campaign badge has been awarded*) if you received a badge for any of the campaigns listed on the back of this form, you qualify as an Eligible Veteran.

Please specify the accommodation needed for you to perform the essential functions of the position for which you are applying for:

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\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**